



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858

Phone (989) 772 4600 ext. 224  
Fax (989) 773 1988  
E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

## **Notice to Bidders**

### **2021 4 X 4 Heavy Duty Work/Service Truck with Service Body & Snow Plow**

The Charter Township of Union is accepting sealed bids for the purchase of one (1) 2021 4 X 4 Heavy Duty Work/Service Truck with service body and snow plow.

Bids will be accepted until **MARCH 31, 2021**, at, **10:00 am.**, at which time they will be opened and read aloud at the Public Services Department office located at 5228 South Isabella Road, Mt. Pleasant, MI 48858.

To view and download complete specifications, visit the Charter Township of Union website at [www.uniontownshipmi.com/utilities/rfp](http://www.uniontownshipmi.com/utilities/rfp)

Bids are solicited on a lump sum basis and no bid deposit or bond is required with this bid.

All bids are to be sealed and clearly marked "Bid for "2021 4 x 4 Heavy Duty Work/Service Truck with Snow Plow".

The Charter Township of Union reserves the right to accept or reject any and all bids and to select the bid considered most advantageous to the Charter Township of Union.



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**Charter Township of Union**

**2021 4 X 4 Heavy Duty Work/Service Truck with Service Body & Snow Plow  
Instructions to Bidders**

**1. Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents, must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Services Director, Union Township Public Services Building, 5228 South Isabella Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, proposals shall be publicly opened and read aloud.

**2. Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

**3. Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

**4. Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.



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## 5. Indemnification

The Contractor/Vendor shall save and hold harmless the Charter Township of Union and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

## 6. Interpretation of Documents

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

## 7. Execution of Bid Proposal

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating "By: \_\_\_\_\_."

## 8. Delivery

The successful Bidder shall deliver equipment and/or materials as specified to the Charter Township of Union, within **120 days** of acceptance of bid to 4795 S Mission Road Mt. Pleasant, MI 48858, or as specified in the proposal. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.



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**Charter Township of Union, Michigan**

**2021 4 X 4 Heavy Duty Work/Service Truck with Service Body & Snow Plow Proposal**

**TO:** Office of the Public Services Director  
Charter Township of Union  
5228 South Isabella Road  
Mt. Pleasant, MI 48858

**BID DATE: March 31, 2021**  
**TIME: 10:00 a.m.**

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

**This is a firm bid and not subject to withdrawal or change for a period of sixty (90) days.**

<u><b>QTY</b></u>	<u><b>BID ITEM</b></u>	<u><b>TOTAL</b></u>
1	<b>2021 4 X 4 Heavy Duty Work/Service Truck with Service Body &amp; Snow Plow</b>  Per bid specifications	1 each \$ _____  <b>TOTAL \$</b> _____ (Figures)

\_\_\_\_\_  
(Written)  
\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

<u><b>BID ITEM</b></u>	<u><b>TOTAL</b></u>
<b>Trade in – 2012 Ford Super Duty with Snow Plow</b> per bid specifications	1 Each \$ _____  <b>TOTAL \$</b> _____ (figures)

\_\_\_\_\_  
(Written)  
\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.



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**Total (1 - 2021 4 X 4 Heavy Duty Work/Service Truck minus 2012 Ford Super Duty with snow plow)**

1 Each \$ \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_  
(figures)

\_\_\_\_\_  
(Written)

\_\_\_\_\_ and \_\_\_\_\_ /100 Dollars.

**Respectfully Submitted,**

COMPANY: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINT OR TYPE NAME & TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_



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## **Charter Township of Union, Michigan**

### **2021 4 X 4 Heavy Duty Work/Service Truck, Boss Plow, and Service Body**

#### **Specifications**

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Services Director via email to [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

#### **2021 Service Truck Specifications:**

**Model Year:** 2021

**Class:** ¾ ton 4 x 4 long box heavy duty truck

**Style:** Regular Cab Work Truck with pickup box removed

**Service Body:** Knapheide Service Body to be included and installed as part of bid (see specifications)

**Color:** Red monotone clear coat

**Engine:** V8/ 6 liter (minimum) – gas motor

**Snow Plow:** Boss V snow plow to be included and installed as part of bid (see specifications) – including snow plow prep package

6 speed automatics with over drive, tow haul, and cruise control

**Four Wheel Drive:** Auto 4 x 4 hubs with electronic shift on the fly

**Gear Ratio:** 3:73 gear ratio with anti spin differential

**Tires:** LT 265/275/70R 17" or 18" black wall on/off road tires with full spare



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**Towing:** trailer tow package with trailer tow mirrors, built in brake controller, extra heavy-duty battery and alternator, skid plates on transfer case and fuel tank, class v hitch for pintle or ball, tow hooks on front, and front mud flaps

**Other Features:**

- Back up alarm
- Rear back up camera
- Step bars for cab
- Roof clearance lights
- Air conditioning
- Cruise control
- Fuel Tank: minimum 30 gallon
- Full cab airbags
- Provisions for cab roof mounted lamp/beacon
- (2) 12- volt power points/110- volt AC Inverter

**Interior:** Steering wheel with tilt, two 12 Volt DC power outlets, air conditioning, AM/FM stereo – Bluetooth sync capability, WIFI enabled capability, full and complete gauges with all warnings – 40-20-40 split bench front seat – center drop down console with work station, cloth seats and headliner, black/grey interior preferred, black vinyl floor covering, instrument panel mounted auxiliary switches

**2021 Boss Snow Plow Specifications**

Manufacturer: Boss

Model: Power V-DXT Poly Blade (V Plow)

SL3 LED light package with ice shield technology

Width: 8 Foot 2 Inches

Smart hitch 2 with smart lock cylinders

Smart touch 2 V – Plow controller

Cast iron plow shoes with hardware

Snow deflector kit

Blade Material: Poly



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**Service Body Specifications**

Service Body to be Knapheide

Color: Red Monotone (color must match color of truck)

Vertical Compartments front and rear with horizontal over wheel well on both street and curb side

Back rack mounted at front of service box for mounting strobe lights, no screen guard for back window

Two front compartments to contain mechanics drawers

LED lighting in all compartments

Master locking system for all compartments

Class V receiver hitch for pintel or ball

Bumper and cargo area to be sprayed with bed liner or equal non slip material

Grab handles on back

Steps on back

LED lights for stop/tail/turn

Rock guards for service body/Aluminum tread plate trim kits

Cargo Tie Downs

Mechanics vise bracket

**Trade-in Information**

2012 Ford Super Duty Truck with 2008 Western Snow Plow

Approximately 96,000 miles

Trade in vehicle can be viewed by calling 989-772-4600 ext. 224 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment or via email at [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

**No bidder may withdraw their bid within 90 days after the actual date of bid opening.**





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**This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.**

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**Specification Verification (name and title)**

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**Date**